



PLATO CPD Programme? A Summary Interpretation

Continuing Professional Development and Renewal of
Registration.

Reference:

Revised Rules – 20 August 2012



- **What ?**
- **Who ?**
- **Where ?**
- **When ?**
- **How ?**



What ?

- Continuing Professional Development and Renewal of Registration.
- Introduction of a compulsory Continued Professional Development Programme, adherence to which will be a requirement for renewal of registration.
- Current document on the PLATO website www.plato.org.za Revised Rules as at 20th August 2012.
- Further updates will be included based on the last meeting of the PLATO Council held this week.



What ?

- **“continuing professional development”** also referred to in these rules as “CPD” means continuing education and training as contemplated in section 7.(1)(m) of the Act, and also means the systematic maintenance, improvement and broadening of knowledge and skills, and the development of personal qualities necessary for the execution of professional and technical duties throughout a person’s geomatics career”



Who ?

- **PLATO** - The South African Council for Professional and Technical Surveyors.
- **Registered Persons** - Professional, Technologist and Technician categories in the Private Practicing, Salaried Employed, Education and Foreign sub-category.
- **Approved CPD provider** - a voluntary association and an “**accredited educational institution**” which are recognised by the Council for purposes of offering appropriate learning in respect of category 1 CPD activities.
- **Voluntary Association** - the Geo-Information Society of South Africa (GISSA) and others, (SAGI), (IMSSA), (AAS), (HSSA).
- **Exemptions/Special Circumstances** - Part A Sections 2(c) and 2(d).



Where ?

- South Africa
- Foreign Countries - These rules apply in respect of registered persons who are practicing abroad, subject to the following conditions:
 - i. Where a **system of CPD is being applied in any particular country**, such requirements **may be accepted** by the Council for purposes of these rules, provided that **documentary proof** of compliance with such CPD requirements is submitted, which may be in the form of a **certification** by the relevant accrediting authority in the country concerned.
 - ii. In the **absence of such proof** of, or in the case where a **formal CPD system is not in place** in the country concerned, **documentary proof** of CPD activities undertaken abroad must be **submitted to the Registration Committee** for **evaluation** against the requirements of these rules.



When ?

- CPD Programme officially started on **1st June 2012**.
- Credits earned from **1st January 2012** may be included in the first points cycle. (**Verify**)
- “**commencement date**” is the 1st of June immediately after the date of first registration.
- “**expiry date**” subject to the requirements of the transition in Rule 8, means the 1st June following every **fifth anniversary** of the date on which such registered person has been registered by the South African Council for Professional and Technical Surveyors.



How ?

Standard programme.

- **5 Year Cycle** – date of first registration if registered in many disciplines.
- **Credits** – minimum of 20 credits for each 5 year cycle.
- **Categories of activities for CPD credits**
 - Category 1 – Developmental Activities, max. 5 credits pa.
 - Category 2 – Work-based activities, max. 4 credits pa.
 - Category 3 – Individual activities, max. 5 credits pa.



How ?

Category 1: Developmental Activities.

- a) Attendance of structured educational/developmental meetings such as:
 - Conferences, Congresses , Large group workshops, Lectures, Seminars, Colloquia, will be credited with one credit per 10 hours of attendance, with the proviso that a half day activity may carry half a credit.

- b) For training courses, refresher courses and courses offered by software, hardware and instrumentation vendors:
 - One, two and three day courses: 1 credit and courses exceeding three days: 2 credits.



How ?

Category 2: Work-based Activities.

- a) The mentoring of candidate persons in the workplace will be recognised as CPD, credited at a rate of 1 credit for 40 hours of personal contact time with a **maximum of 2 credits per year**.
- b) In-house lecturing and skills training sessions organised by an employer/geomatics company and career guidance for candidates may also be presented under this sub-category, credited on the basis of 1 credit for every 10 hours of lecturing with a **maximum of 2 credits per year**.
- c) Other work based activities including Research and Development, Technology and Innovation and Knowledge Sharing with a **maximum of 2 credits per year**.



How ?

Category 3: Individual Activities.

- a) Membership of one or more relevant “PLATO” recognised voluntary associations (geomatics society or institute) will result in a **maximum of 1 credit per annum**. i.e. GISSA
- b) Other activities include and will be credited as follows (**Maximum of 5 Credits per year**):
 - Please refer to the Rules, Appendix A.



How ?

Recording of CPD Activities.

1. Unless exempted in terms of these rules, all registered persons must, with effect from 1 June 2012, record their CPD activities in the following manner: *NB. Do not send credits info to PLATO, only when asked to.*
 - a) **either manually at the end of the five year cycle** on the prescribed form posted to PLATO, or
 - b) **electronically**, in a password protected private domain for each registered person, via PLATO's website www.plato.org.za,
2. Every registered person **must retain documentary evidence** of all CPD activities undertaken during each five-year cycle, and be able to present such evidence if requested by the Council to do so.



How ?

Auditing of recorded CPD Activities.

- If a voluntary association or an accredited educational institution provided a CPD activity, **written verification** from such recognised voluntary association or accredited educational institution will be recognised as sufficient evidence of attendance.
- Where a CPD activity was provided by any other person or organisation who is not an approved CPD provider, approval of such CPD activity must be obtained from an appropriate recognised voluntary association and proof of attendance must be submitted.



How ?

Renewal of Registration.

1. A registered person must, **at least three months prior to the 1st of June, apply** in the **prescribed manner** to the Council for the renewal of his or her registration.
2. The **Council** must at least **three months prior to the relevant expiry date notify him or her of his or her obligation** to submit an application for renewal **at least one month prior to the expiry date**.
3. The application for renewal must be submitted in the **format as determined by the Council** from time to time, (www.plato.org.za).
4. Upon receipt of an application the Council must **consider the application** and decide whether or not the requirements of these rules have been complied with.
5. The Council may call for such **documentary evidence** from the applicant as it may deem necessary in order to validate the credits claimed by the applicant.



How ?

Final pointers.

- Non-Compliance with the rules and Auditing. *(read these rules)*.
- Approval of CPD Activities – All approved CPD activities will be posted on the Council's web page (www.plato.org.za).
- GISSA National has a newly appointed CPD Committee that the regions will consult with.



How ?

Transition Phasing-in period provisions.

- Unless exempted, all registered persons must commence with CPD activities from 1 June 2012 and record such activities as required by these rules.
- In introducing this policy, each registered person will be provided with **2 CPD credits** in Category 1.



How ?

Table A

	A	B	C	D	E
Year of first Registration	before - 1969	1969	1970	1971	1972
	1973	1974	1975	1976	1977
	1978	1979	1980	1981	1982
	1983	1984	1985	1986	1987
	1988	1989	1990	1991	1992
	1993	1994	1995	1996	1997
	1998	1999	2000	2001	2002
	2003	2004	2005	2006	2007
	2008	2009	2010	2011	2012
i. First Renewal of Registration	2013	2014	2015	2016	2017
ii. Number of credits required for First Renewal of Registration	4	8	12	16	20
iii. Second Renewal of Registration	2018	2019	2020	2021	2022



Thank You!

**Next – GISSA KZN Membership Certificates.
Value = 1 CPD Credit.**