
Zamachunu Mchunu

8 Girvan Avenue Durban North 4051
0784648825 | zamachunu20@gmail.com

Dear Sir/Madam

I am writing in response to your recently advertised post. I am very interested in this opportunity with your company and I believe that my qualification and education would make me a strong candidate for this position. Solving problems, managing and taking charge are my strengths. I am enthusiastic, loves volunteer work, team working, eager to learn new things and can clearly take instructions. I am self-motivated, very vibrant, young and energetic, compatible, flexible, very devoted with great sense of humor. I am approachable and always in sober senses, never violet South African constitution and have no criminal record. I am a Professional who takes work more serious then anything and I'm dedicated to every work assigned to me. Enclosed is my CV that has more details of my background and how they relate to your position. I firmly believe that I can be a valuable asset to your team. I welcome the opportunity to speak with you about this position and how my experience could help your company achieve its goals.
Thank you in advance for your consideration.

Sincerely,
Zamachunu Mchunu

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Objective

I am an ambitious female devoted to all activities related to my field of work. I am a hard worker, self-motivated, goal oriented individual who is always looking for a challenge to enhance my skills and knowledge. I like to interact with other people and I adapt easily to different kinds of environment. I possess good communication, planning and organization skills, with a strong ability to grow as an individual and be able to transfer my skills and improve the quality and standards of my performance.

Experience

- **Estee Lauder**
Sales Attendant 06-11-2019 - 30-01-2020
- **Ksb Shawarma**
Cashier 20-11-2017 - 20-01-2018

Education

- **Vukile high School**
Matric 2014
- **University of KwaZulu-Natal**
Geography and Environmental Management 2020

Skills

- Computing skills (Microsoft Word, Excel, PowerPoint)
- Data capture
- Good Coordination, Planning and Analytical skills
- Attention to detail skills
- Ability to work under pressure
- Good Verbal and Communication skills
- Deadline driven

Reference

- **Bongiwe Nxumalo - "Estee Lauder (M.A.C) "**
Manager
Bongiweb@gmail.com
0671710736
- **Nomfanelo Tembe - "Ksb Shawarma "**
Manager
Nomfanelot@gmail.com
0839821997

Matric Subjects

- IsiZulu home language
- English first additional
- Mathematics
- Life orientation
- Geography
- Life Sciences
- Physical Sciences
- Tourism